

Funding and Project Officer

Full-time (37 Hours) – Temporary – 2 Year Fixed Term

Grade C2 £35,745 - £39,186

North Kesteven District Council is seeking a skilled and knowledgeable professional to join the Climate Change Team; This post puts you at the heart of an exciting and dynamic team that provides a critical role in helping to deliver the Council's Climate Emergency Strategy, which is central to NKDC's ambition of becoming net zero by 2030. The Climate Change Team works across all council departments, providing support and guidance, as well as developing and implementing actions within our Climate Emergency Action Plan. Specifically, the role will take the lead in seeking out and applying for climate related funding opportunities as well as some responsibility for project delivery.

Job Requirements:

- Educated to degree level or equivalent (relevant experience).
- Experience of collaborative working across teams, with partners, and stakeholders
- Expertise and experience of the applying for funding
- Awareness and understanding of relevant legislation and policies
- Proficient IT literacy, including the use of MS office suite

Key Responsibilities:

- Applying specialist knowledge of relevant legislation to identify and pursue funding opportunities to compliment our priorities and support the delivery of key projects
- Writing applications for climate related funding opportunities with consideration of council policies and procedures
- Managing the lifecycle of bidding and the funding process, including requirements during project delivery
- Working across all departments to collate and manage relevant climate data
- Reporting on progress of bids and projects
- Leading and/or assisting in the delivery of successful funding acquisitions

Key Attributes:

- A highly organised individual with the ability to manage a complex and varied workload, along with the ability to plan, prioritise and work to deadlines.
- Good attention to detail and ability to analyse information.
- Self-motivated and enthusiastic team player.
- Strong written and verbal skills.

If you feel you have what it takes to make a difference and help bring in funding to deliver projects that can reduce carbon emissions in the district, this could be the role for you.

If you would like an informal chat about this post, please call Ania Campbell - Climate Change Manager on 01529 414155.

To complete an application form and further details, please visit our website www.n-kesteven.gov.uk

The closing date for all applications is **16 September 2024**
The interview date will be **26 September 2024**



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Flexible Working

Depending on the needs of your role, we will consider requests for flexible and /or part-time working for whatever reason you should need it. We recognize flexible working will not look the same for everyone, because it depends on the nature of the role and the needs of the individual.

Types of flexibility could include:

- Part-time – less than 37 hours per week
- Off-site/remote working – working from home or other sites for part or all the week.
- Compressed hours usually full-time hours but over fewer days or shifts.
- Staggered hours having different start and finish times.
- Set shift patterns to allow for predictability.

Mandatory Job requirements

Does this job require:

Enhanced DBS Check	No
Standard DBS Check	No
Basic DBS Check	No
Driving licence	Yes
A car available for work	No



North Kesteven
DISTRICT COUNCIL

Why join North Kesteven District Council?



Shortlisted for the local government sector's biggest accolades and recognised for our strength, stability and supportive working environment, North Kesteven District Council **is going places.**

Successful Partnerships



With a scale of ambition and achievement that belies our size, North Kesteven is widely recognised as **an effective, positive, and well-respected partner** that is future focused in regard to both the communities we serve and the colleagues who work at NKDC collaborating in successful outcomes.

Awards



- Local Authority of the Year finalist in the MJ Awards 2022
- Council of the Year finalist in the LGC Awards 2022
- Chief Executive of the Year finalist in the MJ Awards 2022
- Investors in People Gold Accreditation 2021
- Investors in People – Health and Wellbeing Gold Accreditation 2022
- Active Lincolnshire's Workplace Wellbeing Award Winner 2021 & 2018
- Colleague motivated by Council wellbeing offer awarded for Active Change and as Active Champion 2021 by Active Lincolnshire
- Campaign of the Year finalist in LGC Awards 2021 for communications partnership work

Commitment to Net Zero



Accelerating bold climate action aspirations, building homes at pace and to high-levels of energy-efficiency, growing capacity and confidence in the local economy, enhancing the local environment, delivering excellent services in ways that customers want them and investing heavily in advancing a District of Flourishing Communities, we draw on the talents of everyone with the team in achieving meaningful progress. With a direct thread linking every colleague's individual action directly to our overarching vision and purpose, it is as important to us that everyone sees how they contribute to and connect with our climate aspirations, as much as to our overall service delivery plans and personal wellbeing commitments

Your Wellbeing



Your wellbeing is as important to us as it is to you; with an agile working preference to facilitate a positive work-life balance, dedicated and award-winning provision of paid wellbeing time, discounted leisure access, generous healthcare and pension arrangements and a supportive culture that is championed throughout the organisation and recognised by public-sector leaders as a 'key priority' for us.

The Benefits

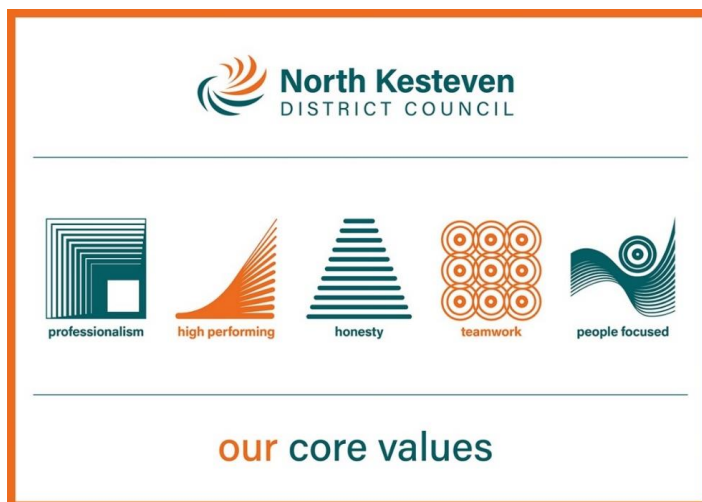
At North Kesteven, we pride ourselves on our benefits package. Colleagues existing benefits cover:



- Local Government Pension Scheme
- Enhanced holiday pay, increasing with time served
- Dedicated counselling services
- Free eye tests and vouchers for glass for DSE use
- A suite of fitness programmes and wellbeing time
- Healthcare cash plan
- Cycle to Work Scheme
- Payment of professional fees
- Discount schemes
- Hybrid working



We know that we are only as good as the people that make us. We are proud of the many conscientious, committed, dedicated and determined individuals who collectively collaborate in shaping excellent, effective and efficient enhancements in the lives, fortunes and opportunities of our customers and our communities. But we're short of one person, specific to this role. If you feel it's you, please let us know how you can contribute and add something more to both what we do and what you do.



To get a sense of what we're planning over the coming years, see:

www.n-kesteven.gov.uk/NKplan

To explore what external industry assessors say about us, see:

www.n-kesteven.gov.uk/CPC2021

To share our longer-term 2030 vision, see:

www.n-kesteven.gov.uk/ourcommunitystrategy

To understand our climate approach, see:

www.n-kesteven.gov.uk/climateaction

To be informed on our strong financial position, see the finance plan at:

www.n-kesteven.gov.uk/NKplan